RingCentral Paging enables you to make real-time, one-way announcements to multiple desk phones or overhead paging devices.

**FEATURES AND BENEFITS**

- Broadcast announcements to the entire organization or selected groups and individuals through a combination of desk phones and paging devices
- Just Plug & Page*: No complicated installation or configuration required
- 100% compatible with SIP digital devices. No additional cost for installing additional converters
- Create, add, or modify paging groups anywhere, anytime
- Included for free with RingCentral Office®*

**HOW IT WORKS**

Paging is an important feature for many businesses. For example, consider a warehouse or retail environment that has a backroom for inventory. If a warehouse admin receives an inventory inquiry from a Sales VP, he or she can simply page both the warehouse manager’s and shipping manager’s desk phones simultaneously, as well as via an overhead speaker at the warehouse. Paging increases communication efficiency, eliminating the need to call each individual to relay the same message.

*Paging is not included with Essentials Edition.
Paging a group

To page a group from a desk phone, simply push the softkey button and enter the Group Number you wish to page, followed by the pound sign. Make your announcement and hang up when finished.

To page a group using mobile phones or deskphones without a softkey, dial *84 followed by the Group Number you wish to page. Make your announcement and hang up when finished.

Create a new group with the Paging Only feature

To add a group, simply log in to your admin portal, click Phone System, Groups, Paging Only. Then, click New Paging Only and set up the devices and users applicable to this group.

For more information, please contact a sales representative. Visit ringcentral.com or call 855-774-2510.