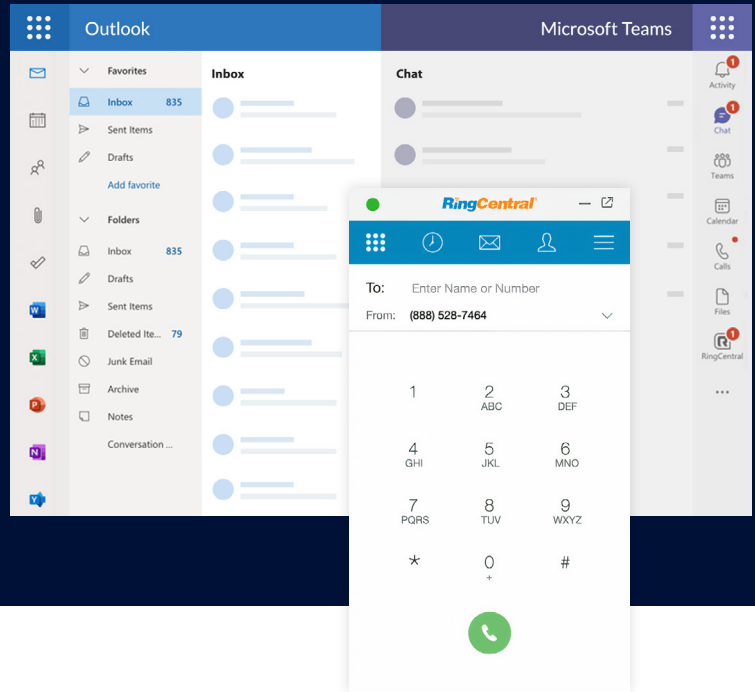


# RingCentral for Microsoft 365



RingCentral for Microsoft 365 brings enterprise-grade communications features directly into Outlook and Teams on the web. Click to call, start meetings, access contacts, and manage your calendar all without leaving your Microsoft cloud work environment. Drive productivity and reduce the need to flip through multiple applications with key RingCentral features directly at your fingertips.

## Features

### Outlook Calendar

- Natively start, schedule, and join video meetings.

### Microsoft 365 Chrome extension:

- **Call and message:** Make and receive calls. Send and receive business SMS.
- **Access call history:** View your complete RingCentral communications history—calls, texts, faxes, and voicemails in a single view.
- **Quick calls and SMS:** Click-to-call and SMS any phone number that appears in Outlook and click on the orange call, text, and video icons in Microsoft Teams to instantly call, text or start a video meeting using RingCentral.
- **Set your presence:** Choose to set presence between available, busy, do not disturb, and invisible.

- **Integrated contacts:** View all RingCentral and Microsoft 365 contacts on one easy-to-search screen.
- **RingCentral Video:** Schedule RingCentral Video meetings natively from the Outlook calendar, the extension, or Teams chat.
- **Active call controls:** Initiate a hold, flip, multi-party call, and more.
- **Any RingCentral endpoint:** Choose to make calls through the browser, RingCentral app, RingCentral Phone app, or RingOut.
- **E911:** Set a location where the proper authorities can be directed in the case of an emergency.

## Benefits

### Seamless integration with Microsoft 365

Connecting RingCentral with the messaging apps you use every day allows you to automate tedious tasks in your workflow for added efficiency and ease of use.

### Streamlined business communications

The RingCentral for Microsoft 365 Chrome extension reduces the need for users to turn to other tools while working in Microsoft Teams and Outlook.

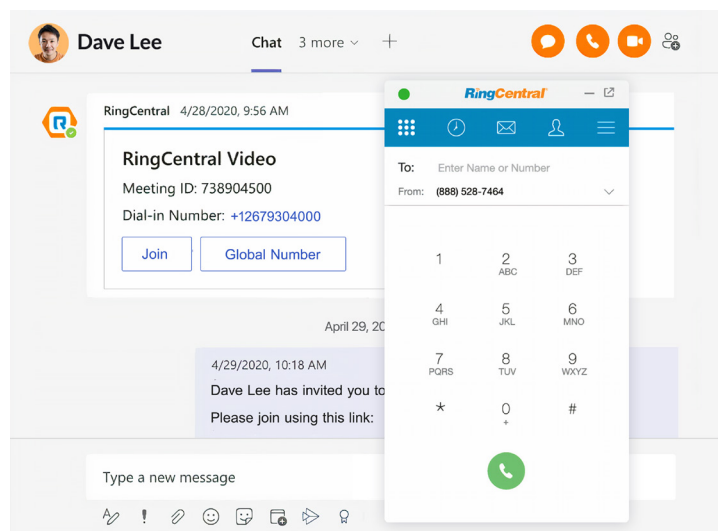
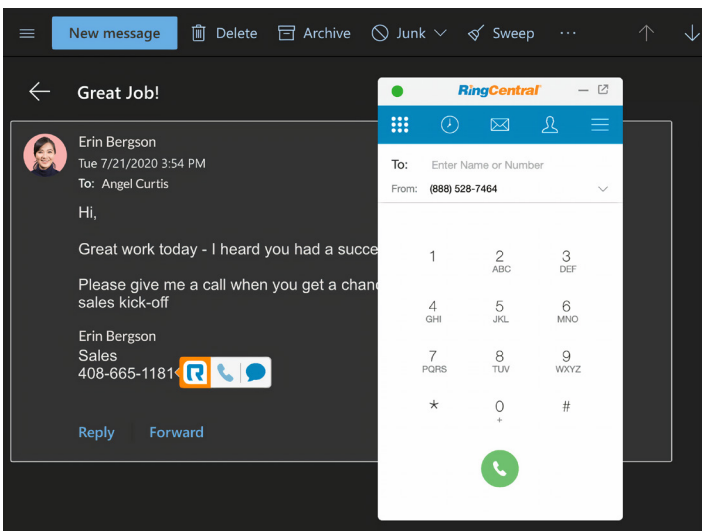
### Productive team collaboration

The ability to efficiently schedule and join meetings directly within Microsoft Teams and Outlook evolves your team collaboration, keeping projects moving forward in a productive way.

## How it works

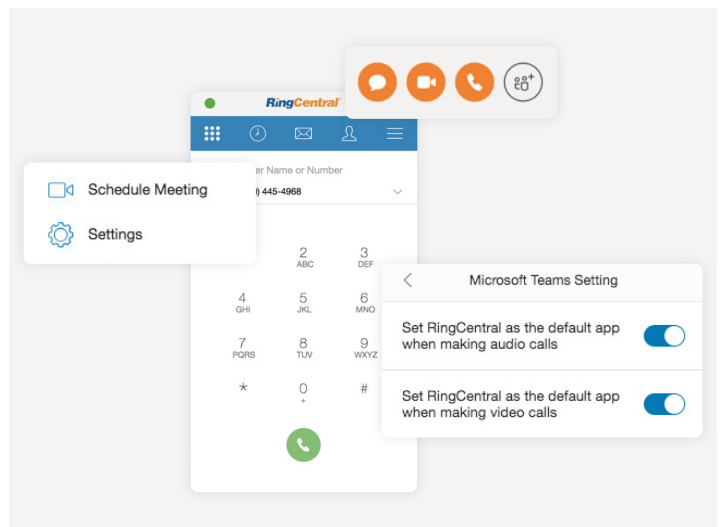
### Manage and track all business communications in one place

Access key RingCentral communications features (voice, text, meetings) directly from your Outlook mailbox and Teams interface.



### Schedule meetings

Choose to schedule a video meeting from within the softphone, the Outlook web calendar, or Teams chat. Set RingCentral as your default to quickly call, SMS, or start a meeting directly from the Teams UI.



## System requirements

- RingCentral for Microsoft 365 is available as a Chrome extension to all RingCentral Office® customers.
- An active Microsoft 365 account is required.
- Supported browsers include Chrome 69 (or later).
- Windows 7 and above or Mac OS X 10.8 Mountain Lion (or later) are required.
- Please visit the RingCentral App Gallery for a complete list of system requirements.

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For more information, please contact a sales representative. Visit [ringcentral.com](https://ringcentral.com) or call 855-774-2510.

RingCentral, Inc. (NYSE: RNG) is a leading provider of business cloud communications and contact center solutions based on its powerful Message Video Phone™ (MVP™) platform. RingCentral offers three key products in its portfolio including RingCentral Office®, a unified communications as a service (UCaaS) platform including team messaging, video meetings, and a cloud phone system; Gilip®, the company's free video meetings solution with team messaging that enables Smart Video Meetings™; and RingCentral Contact Center™ solutions. RingCentral's open platform integrates with leading third-party business applications and enables you to easily customize business workflows. RingCentral is headquartered in Belmont, California, and has offices around the world.



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